



**ESTATES COMMITTEE**

**14 March 2018**

**Minute**

- Present:** Vice-Principal Professor Jonathan Seckl (Convener)  
Professor David Argyle, Acting Head of College of Medicine & Vet Medicine  
Mr David Bentley, Lay member of Court  
Mr Gavin Douglas, Deputy Secretary (Student Experience) (on behalf of Ms Sarah Smith)  
Mr Gary Jebb, Director of Estates  
Mr Patrick Kilduff, EUSA President  
Mr Richard Kington, Director of Accommodation Catering and Events  
Mr Gavin McLachlan, Chief Information Officer and Librarian  
Mr Phil McNaull, Director of Finance  
Vice-Principal Professor Dorothy Miell, Head of College of Arts, Humanities and Social Sciences  
Vice-Principal Professor David Robertson, Head of College of Science & Engineering  
Ms Tracey Slaven, Deputy Secretary, Strategic Planning  
Mr Richard Terry, External Member of the Committee
- In attendance:** Mrs Karen Adamson, Head of Estates Finance  
Mr Graham Bell, Depute Director of Estates  
Mr Kyle Clark-Hay, Head of Estates Business Services  
Dr Catherine Elliott, College Registrar, College of Medicine & Vet Medicine  
Mr Oliver Glick, EUSA Vice-President Community  
Mrs Hannah King, Policy & Governance Officer – Estates Department  
Mrs Jane Johnston, Director of Estates Development  
Mrs Angela Lewthwaite, Estates Committee Officer (Secretary)  
Dr Catherine Martin, College Registrar, College of Arts, Humanities and Social Science  
Dr Bruce Nelson, College Registrar, College of Science & Engineering  
Liz Reilly, Director of Philanthropy and Donor Relations, Development & Alumni  
Ms Zoe Stephens, Estates Organisational Development & Change Manager
- Apologies:** Mr Hugh Edmiston, Director of Corporate Services  
Mr Grant Ferguson, Director of Estates Operations  
Ms Sarah Smith, University Secretary

**1 Minute (closed)**

**A**

The minute of meeting held on 6 December 2017 was approved.

The Committee welcomed Professor David Argyle, Acting Head of College of Medicine & Veterinary Medicine, Vice-Principal Professor Dorothy Miell, Head of College of Arts, Humanities and Social Sciences, Vice-Principal Professor David

Robertson, Head of Science & Engineering, Kyle Clark-Hay, Head of Business Services, Estates Department and Hannah King, Policy and Governance Officer, Estates Department.

It was noted that that this was Graham Bell's final meeting. The Convener, on behalf of the Committee, thanked him for his exceptional professional contribution over many years and wished him a healthy and happy retirement.

## **2 Matters Arising (Closed)**

### **SUBSTANTIVE ITEMS**

- |          |   |           |
|----------|---|-----------|
| <b>3</b> | <b>Estates Annual Capital Plan 2017/18-2026/27 (Closed)</b>   | <b>B</b>  |
|          | <b>3.1 Finance Director's Update - Interim Ten Year Forecast (March 2018) (Closed)</b>                                | <b>B1</b> |
| <b>4</b> | <b>Central Area Space Study (Closed)</b>  | <b>C</b>  |
| <b>5</b> | <b>Estates Aspirations</b>  | <b>D</b>  |
|          | The key priorities from the University Estates Vision 2017-2027 were outlined to set a context for subsequent papers. |           |
|          | <b>5.1 College of Arts, Humanities &amp; Social Sciences (Closed)</b>   | <b>D1</b> |
|          | <b>5.2 College of Medicine &amp; Veterinary Medicine (Closed)</b>   | <b>D2</b> |
|          | <b>5.3 College of Science &amp; Engineering (Closed)</b>  | <b>D3</b> |
|          | <b>5.4 Support Groups (Closed)</b>  | <b>D4</b> |
|          | <b>5.5 Capital Prioritisation Planned Major Estates Projects (Closed)</b>   | <b>D5</b> |
| <b>6</b> | <b>Bringing Discovery Brain Science and Infection Medicine Research to Edinburgh BioQuarter (Closed)</b>              | <b>E</b>  |
| <b>7</b> | <b>New Medical Teaching Facility (Closed)</b>   | <b>F</b>  |

<b>8</b>	<b>Delivering Solar Projects</b>	<b>G</b>
	<p>The Committee approved £212k funding from the Scottish Funding Council (SFC) loan monies for the pre-development fees for investment in 3 proposed onsite solar photovoltaic projects.</p> <p><u>Action: Director of Estates</u></p>	
<b>9</b>	<b>Teaching Integrated Scenario Planning</b>	<b>H</b>
	<p>The Committee noted the modelling outcomes from 3-year projection analysis, in particular, the emerging requirements for the provision of an additional large lecture theatre on the Central Area by 2020/21. Following discussion, the Committee referred the issue back to the Space Strategy Group for further consideration and clarification.</p> <p><u>Action: Director of Estates/ Deputy Secretary Student Experience</u></p>	
<b>ROUTINE ITEMS</b>		
<b>10</b>	<b>Capital Project Update (Closed)</b>	<b>I</b>
<b>11</b>	<b>Estates Committee Sub-Group Approvals</b>	<b>J</b>
	<p>The Committee noted the decisions taken by the Estates Committee Sub-Group:</p> <ul style="list-style-type: none"> <li>• 7-8 Chambers Street – approved £5.6m funding from University Corporate Resources to allow preparation of tender documentation to create new centrally bookable Learning and Teaching spaces combined with Design Studio Decant Space for the Edinburgh School of Architecture and Landscape Architecture (ESALA).</li> <li>• Scottish Funding Council Zero Interest Loan – approved acceptance to enter into and repay a zero interest loan of £5.2m from its new low carbon fund to pursue the University’s climate change strategy and renewables review group proposals.</li> <li>• Pentland House – approved to proceed with further discussion and finalisation of Heads of Terms to progress a 20 Year Lease Agreement for student accommodation and associated outdoor amenities. Exceptions Committee have subsequently approved this.</li> </ul>	
<b>12</b>	<b>Development &amp; Alumni Capital Project Update (Closed)</b>	<b>K</b>
<b>13</b>	<b>Strategic Acquisitions and Disposals (Closed)</b>	<b>L</b>

**ITEMS FOR FORMAL APPROVAL/NOTING** (Please note these items are not normally discussed.)

- 14 College of Arts, Humanities and Social Sciences Summary Report M**
- The Committee approved the renaming of the Free Legal Advice Centre (FLAC) (Room G.06) in the Edinburgh Centre for Professional Legal Studies, 9B Holyrood Road, "The Elaine Tyre Room" after the late Lady Tyre, founder of FLAC and former Director of Professional Legal Studies.
- Action: Registrar, College of Arts, Humanities & Social Sciences
- 15 College of Medicine & Veterinary Medicine Summary Report - (Closed) N**
- 16 College of Science and Engineering Summary Report (Closed) O**
- 17 Support Groups Summary Report (Closed) P**
- 18 Estates Department Procurement Guidance Q**
- The Committee approved the Estates Department Procurement Protocol (Version 4 January 2018).
- 19 Date of next meeting: Wednesday 16 May 2018 -09:30 –12:30 to be held in the Raeburn Room, Old College.**

If you require this agenda or any of the papers in an alternative format e.g. large print please contact Angela Lewthwaite on 0131 651 4384 or email [Angela.Lewthwaite@ed.ac.uk](mailto:Angela.Lewthwaite@ed.ac.uk)