



**Estates Committee**

**Lecture Theatre E22, Edinburgh College of Art, Main Building  
Wednesday 4 December 2024, 9.30 am**

**AGENDA**

**Page No.**

**1. Welcome & Introduction**  
Welcome by the Convener

**2. Minute**

**2.1 Minute - Wednesday 28 August 2024 Meeting (Closed)** **5 - 18**  
To approve the minute of the previous meeting held on Wednesday 28 August 2024.

**2.2 Minute - Estates Committee Briefing Note for Strategic Acquisition - Thursday 5 September 2024 - Monday 9 September 2024 (Closed)** **19 - 22**  
To approve the minute from the electronic circulation held between Thursday 5 September 2024 and Monday 9 September 2024.

An extract of the full Estates Committee meeting minute will be published on the website.

**3. Matters Arising (Closed)** **23 - 24**  
To raise any matters arising;  
and review the action log

This paper is closed due to the commercial sensitivity of ongoing live projects and/or University business.

**4. Key Decision Forward Plan (Closed)** **25 - 38**  
To note a paper from the Director of Estates and the Vice Principal, Chief Information Officer and Librarian to the University

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

**SUBSTANTIVE ITEMS**

**Financial**

**5. Director of Finance Update Report (Closed)** **39 - 54**  
To note a paper from the Director of Finance

This paper should not be included in open business as its disclosure could substantially prejudice the commercial interests of the University.

6. **Estates Annual Capital Plan 2024 to 2029 (Closed)** 55 - 68  
To note a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interest of the University.

7. **Digital Estate Capital Plan 2024 to 2029 (Closed)** 69 - 78  
To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

#### **Internal Audit 2023/2024**

8. **Internal Audit of Estates Committee Arrangements - Update on Actions (Closed)** 79 - 86  
To consider a paper from the Director of Estates and the Vice Principal, Chief Information Officer and Librarian to the University

This paper is closed as disclosure would substantially prejudice the effective conduct of public affairs.

#### **Physical Estate - Professional Service Groups**

9. **BioQuarter - Scottish Power Energy Network Upgrade (Closed)** 87 - 92  
To approve a paper from the Director of Estate Development

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

10. **Accommodation Nominations Requirements 2025/26 (Closed)** 93 - 98  
To approve a paper from the Director of Accommodation, Catering and Events

This paper should remain closed until financial transactions have been completed, as disclosure would substantially prejudice the commercial interests of the University.

#### **ROUTINE ITEMS**

11. **Estates Capital Project Update (Closed)** 99 - 118  
To note a paper from the Director of Estate Development

The paper should remain closed due to the number of ongoing projects on site and the commercially sensitive nature of the subject matter.

- 12. Digital Estate Status Update as of the end of October 2024 (Closed)** **119 - 132**  
 To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University
- The paper should remain closed due to the commercially sensitive nature of the subject matter.
- 13. Estate Net Zero Pathway Update (Closed)** **133 - 152**  
 To note a paper from the Director of Estates Net Zero and Carbon Leadership
- This paper is closed as disclosure would substantially prejudice the effective conduct of public affairs.
- 14. Estates Committee Exception Group and Estates Tender Review Panel Approvals (Closed)** **153 - 158**  
 To note a paper from the Director of Estates
- This paper is closed as disclosure would substantially prejudice the commercial interests of the University.
- 15. Capital Projects Group Report (Closed)** **159 - 164**  
 To note a paper from the Vice-Principal Corporate Services
- Closed paper – commercially confidential.
- 16. Knowledge Strategy Committee Report (Closed)** **165 - 168**  
 To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University
- Closed paper – based upon a draft minute which has yet to be approved by the Committee and includes some information which is commercially confidential.
- 17. Development and Alumni Capital Project Update (Closed)** **169 - 172**  
 To note a paper from the Vice-Principal Philanthropy and Advancement, Executive Director of Development & Alumni
- This is a closed paper for the purposes of Freedom of Information legislation as it contains confidential and personal information. Disclosure would constitute a breach of the Data Protection Act. The projects are ongoing and the information should not be released until it is communicated otherwise by D&A.

**18. Strategic Acquisitions, Disposals, Leases and Estate Management (Closed)**

**173 - 182**

To note paper from the Director of Estates

The paper should be closed until all negotiations are concluded, as disclosure would substantially prejudice the commercial interests of the University.

**ITEMS FOR FORMAL APPROVAL/NOTING (Please note these items are not normally discussed.)**

**19. Date of next meeting - Wednesday 12 March 2025 at 9.30am**